

Enterprise Agreement: Telephone & Internet Vote Information

11.00 AM AEST Friday, 24 September 2021 – 1:00 PM AEST Monday, 27 September 2021

Employees who are on leave, who are not based at a Business Centre (i.e. remote locations and mine sites) or who did not vote during the attendance voting period will be able to access the convenience of the voting process by phone or internet.

How will Telephone Voting work?

- Independent Ballot and Election service provider, the Australian Election Company (AEC) will conduct the telephone and internet ballot.
- The AEC will send an Instruction Sheet/Password Advice email to each eligible vote, just prior to the phone and internet ballot opening at 11.00 am on Friday, 24 September. The Instruction Sheet/Password Advice will contain a link to the voting website for Internet Voting, a 1800 Number for Telephone Voting and your random personal Password. Your Payroll Number (Employee ID) and Password will only be used to confirm your identity to ensure that employees can only place one vote.

Helpdesk Facilities

- The AEC Helpdesk will provide support to employees during the phone and internet voting period. The telephone number is **1800 224 420**.
- Helpdesk facilities will operate between **8:30am - 5:00pm AEST**.
- Employees located outside Queensland must consider relevant Time Zone differences.
- The AEC Helpdesk email (help@austelect.com) will also be regularly monitored during the voting period.

Will anyone be able to tell how I voted?

- The information that identifies you as an employee eligible to vote is kept separate from your vote.
- The technology used by the AEC ensures the secrecy of each person's vote.
- Hastings Deering Management will only be advised of the outcome of the Ballot.
- Hastings Deering Management will not receive information about who participated in the Employee Telephone and Internet Ballot.

